



CASTRO VALLEY ADULT AND CAREER EDUCATION PC & MAC Computer Classes Fall 2011

*Gain the technology advantage through computer classes and training at
Castro Valley Adult and Career Education*

PC Computer classes:

→ Keyboarding / Improving Your Speed & Accuracy					
Mondays	9/12-12/12	Flexible hours	6:30-8:30 pm	\$48/22hrs	Lal
Tuesdays	9/6-12/13	Flexible hours	6:00-9:30 pm	\$48/22hrs	Nguyen
Fridays	9/9-12/16	Flexible hours	9:00 am-3:00 pm	\$48/22hrs	Nguyen
→ Keyboarding Advanced / Improving Your Speed & Accuracy					
Mondays	9/12-12/12	Flexible hours	6:30-8:30 pm	\$24/11 hrs	Lal
Tuesdays	9/6-12/13	Flexible hours	6:00-9:30 pm	\$24/11 hrs	Nguyen
Fridays	9/9-12/16	Flexible hours	9:00 am-3:00 pm	\$24/11 hrs	Nguyen
→ Computer Skills - Basic +					
Tuesdays/Thursdays	9/20-10/13		6:30-9:00 pm	\$79	Dunn
→ MS Word 2010 - Basic Skills +					
Monday/Wednesdays	9/19-10/19		6:30-9:00 pm	\$89	Wedemeyer
→ MS Word 2010 - Intermediate Skills +					
Monday/Wednesdays	10/31-12/7		6:30-9:00 pm	\$89	Wedemeyer
→ MS Excel 2010 Essential Skills I +					
Tuesday/Thursdays	9/20-10/20		6:30-9:00 pm	\$99	Hernandez, M
→ MS Excel 2010 Essential Skills II +					
Tuesday/Thursdays	11/1-12/8		6:30-9:00 pm	\$99	Hernandez, M
→ Website Design: Beginning					
Saturday	10/8-10/22		9:00 am-12:00 pm	\$79	Hernandez, L

Mac Computer classes:

→ An Evening With iTunes					
Thursday	9/22		7:00-9:00 pm	\$24	Matthews
→ An Evening With iPhoto					
Thursday	10/20		7:00-9:00 pm	\$24	Matthews
→ iPad 101					
Thursday	11/17		7:00-9:00 pm	\$24	Matthews
→ MAC For Very Beginners					
Thursdays	12/15		7:00-9:00 pm	\$24	Matthews

Specialty Computer Classes:

→ Photography Tips and Technique 101					
Wednesdays	9/8-10/12		12:30-2:30 pm	\$68	Hagan
Saturday	11/5-11/19		9:00-1:00 pm	\$68	Hagan
→ Digital Workshop For Photoshop Or PS Elements Users					
Wednesdays	9/21-10/12		9:00-11:00 am	\$62	Hagan
Wednesdays	11/2-12/7		9:00-11:00 am	\$62	Hagan
→ Introduction to Computers for Adults 55+ - Level 1					
Mondays	9/19-10/24		1:00-3:30 pm	\$53	Altman
→ Introduction to Computers for Adults 55+ - Level 2					
Mondays	10/31-12/12		1:00-3:30 pm	\$53	Altman
→ Microsoft Word for Adults 55+					
Wednesdays	9/21-10/19		1:00-3:30 pm	\$49	Altman
→ Quickbooks Pro 2009 +					
Saturdays	11/5-12/10		9:00 am-3:00 pm	\$99	Meeker

+ indicates a Book is Required

Register: On-Line ~ By Phone ~ In Person
www.cvadult.org ~ (510) 886-1000
4430 Alma Avenue, Castro Valley

